

HOWARD COUNTY COUNCIL REGULAR MEETING FEBRUARY 28, 2017

The Howard County Council met in Regular Session on Tuesday, February 28, 2017, at 4:00 p.m. in Hearing Room 338 of the Administration Center. Those in attendance included President Richard Miller, and members Les Ellison, Jeff Stout, Stan Ortman, and John Roberts. Also in attendance were County Attorney Larry Murrell and Auditor Martha Lake. Councilman Jim Papacek and Councilman Dwight Singer were not in attendance.

The meeting was called to order by Sheriff Steve Rogers and conducted by President Richard Miller.

IN THE MATTER OF APPROVAL OF MINUTES:

The minutes of the January 24, 2017, Regular Meeting, having been previously submitted and reviewed, were approved as submitted on a motion made by Mr. Stout, seconded by Mr. Ellison and carried.

At this time, Mr. Miller led in the Pledge of Allegiance and Mr. Ellison offered a word of prayer.

IN THE MATTER OF COUNCIL COMMENT:

Mr. Miller opened the floor to Council comment as follows:

Councilman John Roberts informed the Council members that he and Councilman Ellison attended the Martin Luther King Jr. celebration last Saturday night, and Howard County was awarded a plaque in thankfulness for the \$15,000.00 contribution to the Martin Luther King Jr. Memorial. Mr. Roberts commented that it was a very nice and thoughtful celebration.

IN THE MATTER OF ORDINANCE NO. 2017-HCCO-07 – ADDITIONAL APPROPRIATIONS:

Auditor Martha Lake read through Ordinance No. 2017-HCCO-07 – Additional Appropriations one time and it was acted upon as follows:

<u>1000</u>	<u>Howard County General Fund</u>	AMOUNT REQUESTED:	APPROVED:
<u>0002</u>	<u>Auditor Office</u>		
11302	First Deputy – Finance Manager – Supervisor	\$ 3,000.00	\$ 3,000.00
11302	First Deputy – Payroll Manager	\$ 500.00	\$ 500.00

Auditor Martha Lake informed the Council that there are some changes being made in the Finance Office. The Finance supervisor has stepped down from the position; the person to be moved up to the supervisor position will receive a \$1,000.00 increase plus an additional \$2,000.00 increase to reflect that she will be sitting for her CPA position this summer. Ms. Lake would also like to increase the payroll position.

A motion was made by Mr. Roberts to approve the additional request of \$3,000.00 to line item 11302 – First Deputy – Finance Manager – Supervisor; the request of \$500.00 to line item 11302, First Deputy – Payroll Manager. The motion was seconded by Mr. Ortman and carried.

<u>0005</u>	<u>Howard County Sheriff's Department</u>		
31210	Maintenance and Service Contracts	\$ 38,649.00	\$ 38,649.00

Sheriff Steve Rogers submitted a request to appropriate \$38,649.00 as the Sheriff's portion of the InterAct 2017 Maintenance Agreement.

A motion was made by Mr. Stout to approve the request of \$38,649.00 to line item 31210, Maintenance and Service Contracts. The motion was seconded by Mr. Ellison and carried.

TOTAL GENERAL FUND		\$ 42,149.00	\$ 42,149.00
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<u>1138</u>	<u>Howard County Cumulative Capital Dev Fund</u>		
47232	Sheriff – Vehicles	\$ 114,002.00	\$ 114,002.00
47241	Building Repair	\$ 114,001.00	\$ 114,001.00

Auditor Martha Lake clarified that the requests for additional funds was a correction between the State and County Auditor offices.

A motion was made by Mr. Ortman to approve the request of \$114,002.00 to line item 47232, Sheriff – Vehicles; and the request of \$114,001.00 to line item 47241, Building Repairs. The motion was seconded by Mr. Ellison and carried.

TOTAL CUMULATIVE CAPITAL DEV FUND	\$ 228,003.00	\$ 228,003.00
TOTAL APPROPRIATIONS ALL FUNDS	\$ 270,152.00	\$ 270,152.00

APPROPRIATIONS REDUCTIONS:

1114 Howard Co LIT – Special Purpose

9603 Kinsey – Shelter Care

11209	Labor / Maintenance	\$ (700.00)	\$ (700.00)
11122	Maintenance Tech One	\$ (2,200.00)	\$ (2,200.00)
11606	Part-Time Maintenance	\$ (5,250.00)	\$ (5,250.00)

9605 Kinsey – Secure Detention

11209	Labor / Maintenance	\$ (700.00)	\$ (700.00)
11122	Maintenance Tech One	\$ (2,200.00)	\$ (2,200.00)
11606	Part-Time Maintenance	\$ (5,250.00)	\$ (5,250.00)

According to Auditor Lake these reduction requests are submitted by Kinsey Youth Center Director Jeff Lipinski, to reflect the changes in their Maintenance Department staffing that occurred after the 2017 Budget was approved by the County Council.

A motion was made by Mr. Stout, seconded by Mr. Roberts, and carried to approve the reduction request of (700.00) from line item 11209, Labor / Maintenance; (\$2,200.00) from line item 11122, Maintenance Tech One; and (5,250.00) from line item 11606, Part-Time Maintenance, from both location Kinsey – Shelter Care and Kinsey – Secure Detention in the LIT – Special Purpose Fund (1114).

TOTAL REDUCTIONS LIT-SPECIAL PURPOSE	\$ (16,300.00)	\$ (16,300.00)
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1188 Howard County Reassessment Fund

11305	Reassessment Deputy	\$ (22,500.00)	\$ (22,500.00)
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Ms. Lake confirmed that the reduction request is because of changes in positions through attrition in the County Assessor's Office.

A motion was made by Mr. Ortman to approve the reduction request of (\$22,500.00) in line item 11305, Reassessment Deputy. The motion was seconded by Mr. Stout and carried.

TOTAL REDUCTIONS ALL FUNDS	\$ (38,800.00)	\$ (38,800.00)
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IN THE MATTER OF RESOLUTION NO. 2017-HCCR-02 – TRANSFERS:

Auditor Lake read through Resolution No. 2017-HCCR-02 – Transfers one time and it was acted upon as follows:

	Transfer From:	To:	Requested:	Approved:
<u>1000</u>	<u>Howard County General Fund</u>			
<u>0002</u>	<u>Howard County Auditor Office</u>			
11302	First Dep Finance – Manager	11302 First Dep – Payroll	\$ 1,000.00	\$ 1,000.00
11403	Second Deputy – Finance	11302 First Dep – Payroll	\$ 25,344.90	\$ 25,344.90

A motion was made by Mr. Ortman to approve the transfer request of \$1,000.00 from line item 11302, First Deputy Finance – Manager to line item 11302, First Deputy Payroll; and the request of \$25,344.90 from line item 11403, Second Deputy – Finance to line item 11302, First Deputy – Payroll. The motion was seconded by Mr. Roberts and carried.

IN THE MATTER OF SALARY ORDINANCE NO. 2017-HCCO-08 – AMENDING SALARY ORDINANCE FOR 2017:

Auditor Lake read through Salary Ordinance No. 2017-HCCO-08 – Amending Salary Ordinance for 2017 one time and it was acted upon as follows:

		REQUESTED:	APPROVED:
<u>1000</u>	<u>Howard County General Fund</u>		
<u>0002</u>	<u>Howard County Auditor Office</u>		
11302	*First Deputy Finance – Manager	\$ 3,000.00	\$ 3,000.00
	*Position Change to First Deputy Finance Supervisor		
11302	**First Deputy – Finance Manager	\$ (1,000.00)	\$ (1,000.00)
	**Position Change to First Deputy Finance		
11302*	First Deputy Finance Payroll (new)	\$ 26,844.90	\$ 26,844.90
11403*	Second Deputy – Finance	\$ (25,344.90)	\$ (25,344.90)
	Position Change – Move one Second Deputy – Finance (11403) to First Deputy – Payroll (11302) – Effective March 13, 2017		
<u>1114</u>	<u>Howard County LIT – Special Purpose</u>		
<u>9603</u>	<u>Kinsey Shelter Care</u>		
11209	Labor / Maintenance	\$ (700.00)	\$ (700.00)
11122	Maintenance Tech One	\$ (2,200.00)	\$ (2,200.00)
11606	Part-Time Maintenance	\$ (5,250.00)	\$ (5,250.00)
<u>9605</u>	<u>Kinsey Secure Detention</u>		
11209	Labor / Maintenance	\$ (700.00)	\$ (700.00)
11122	Maintenance Tech One	\$ (2,200.00)	\$ (2,200.00)
11606	Part-Time Maintenance	\$ (5,250.00)	\$ (5,250.00)
<u>1188</u>	<u>Howard County Reassessment Fund</u>		
11305	Reassessment Deputy	\$ (22,500.00)	\$ (22,500.00)

A motion was made by Mr. Ortman, seconded by Mr. Stout, and carried to approve Salary Ordinance No. 2017-HCCO-08 – Amending Salary Ordinance for 2017, as read.

IN THE MATTER OF RESOLUTION NO. 2017-HCCR-03

Howard County Highway Engineer / Superintendent Ted Cain submitted Resolution No. 2017-HCCR-03, a resolution of the Howard County Council authorizing a transfer of \$300,000.00 from fund 1169, Local Road and Street, to Fund 1135, Cumulative Bridge. The cash flow in Fund 1135 needs to be augmented in order to cover costs for the work on the Park Avenue Bridge that needs to be immediately sent to the State, before the June settlement. Fund 1169 will be reimbursed prior to December 31, 2017. A motion was made by Mr. Ortman to approve Resolution No. 2017-HCCR-03. The motion was seconded by Mr. Ellison and carried.

IN THE MATTER OF THE NORTH CENTRAL INDIANA REGIONAL PLANNING COUNCIL:

Howard County Commissioner Tyler Moore and Mr. Steven Ray were in attendance to speak with the Council members concerning their partnership with the North Central Indiana Regional Planning Council. They distributed copies of an informational handout and reviewed the services of the organization. The six counties that make up this regional partnership are Tipton County, Miami County, Howard County, Fulton County, Clinton County, and Cass County. Councilman Ortman and Councilman Roberts also spoke concerning this organization.

IN THE MATTER OF THE AUDITOR OFFICE ISSUES:

- 1) Auditor Lake submitted the listing of the 2016-2017 Encumbrances and reviewed the listing with the Council members.
- 2) Ms. Lake gave statistics from the Commissioners' Certificate Sale held on Thursday, February 23rd. One hundred Seventy (170) properties were sold, being 62% of the properties offered. The bidding for all properties began at \$50.00

and money made at the sale was \$177,550.00. This is the beginning of the process of helping to make the properties productive, again.

*There being no further business to come before the Howard County Council at this time,
the meeting was adjourned at 4:51 p.m. on a motion made by
Mr. Stout, seconded by Mr. Roberts and carried.*

HOWARD COUNTY COUNCIL:

RICHARD H. MILLER, PRESIDENT

JAMES T. PAPACEK, VICE PRESIDENT

LESLIE W. ELLISON, MEMBER

STANLEY E. ORTMAN, MEMBER

JEFFREY A. STOUT, MEMBER

JOHN J. ROBERTS, MEMBER

DWIGHT V. SINGER, MEMBER

ATTEST:

MARTHA J. LAKE, AUDITOR

Howard County Council Meeting February 28, 2017